



DON'T MESS WITH DRUGS FOUNDATION

Media and Communications Intern

Don't Mess with Drugs Foundation provides education, mentoring and rehabilitation services to improve young people's lives and to save lives. It is a non for profit charity.

Vision and Mission:

To create a better Australia around us. To have a positive impact on those who misuse and abuse drugs, and help them through education, mentoring and rehabilitation to have healthy and meaningful lives.

Why we exist?

Young lives are at risk and impact on the whole community. We will not sit on the sidelines and not do anything about it.

Position: Media and Communications Internship

Description:

DMWD Foundation offers an exciting opportunity for someone who is interested in media, public relations, communications and digital communication for business development. The ideal candidate will be detailed oriented, organized and creative .A professional work ethic is required with an enthusiasm to gain new knowledge.

Responsibilities:

- Assist in writing press releases
- Assist in developing social media content (Facebook, Twitter, Google etc.)
 - Encourage users to follow/like DMWD Foundation
- Establish presence on LinkedIn and begin engaging influencers
- Prepare impact reports
- Assist with special events
- Report to Communications Manager





Media and Communications Internship

Qualifications:

- A Commitment to the Mission of DMWD
- Excellent written and verbal communication
- Strong editing skills
- Self-motivated, detail oriented with strong organizational skills
- Excellent computer skills with experience in social media and Microsoft Office
- The ability to work independently and with others
- Dependability, flexibility, and ability to maintain confidentiality
- The ability to work well under pressure and meet deadlines
- Proficiency in Photoshop, Illustrator or In Design
- Openness to learning and growing within the internship experience

Start Date: TBC

Hours: 10 hours per week

Compensation: This is an unpaid internship. However, academic credit may be applicable pending the circumstances.

Benefits to Intern:

- All work and participation is supervised
- All work has clear instructions, guidelines and learning outcomes
- There is feedback and communications at regular points during the intern period
- Work is assigned on ability, interest area and relevance to study and course
- Varied level of work and different types of challenging tasks to suit students
- Hours are flexible and adjusted to individuals and tasks allocated during intern period
- Tea, coffee, lunch provided
- Safe work environment
- Reference will be provided if required at the end of the internship
- Potential for some paid work after intern period and study is completed
- Monday to Friday
- If required for field work during the weekend –non intern terms may/will apply
- DMWD is an Equal Opportunity Employer



info@dmwd.com.au

1800969876

WWW.DMWD.COM.AU

Registered Office and HO: Level 4,
83 Mount St, North Sydney NSW 2060

